



Director of Community Engagement Roles & Responsibilities

Title: Director of Community Engagement

Responsibilities:

- Collect news, opportunities, scholarships, and course info to send out in monthly newsletter
- Oversee and provides support to POCCN Coordinators; their roles include but not limited to: scheduling climb nights, managing gym requests, host selection, host onboarding and training, etc
- Oversee and provide support to A Seat at the Table Coordinator; their responsibilities include but not limited to: scheduling online events, host/speaker selection, payment to involved parties, scheduling regular sessions, budgeting
- Propose, schedule, and plan DEIJ training at predetermined intervals for all volunteers
- Assist with checking info@climbersofcolor.org email account to forward messages to appropriate branches of the organization

Requirements:

- Familiarity with Climbers of Color mission, organizational history and current programming
- Attendance of all required CoC educational or strategic meetings

Oversight:

The Director of Community Engagement is part of the Board of Directors. Any action that extends beyond the scope outlined above must be approved by a majority of the other board directors.

Estimated commitment: 5-7hr/week

Stipend: \$150/month